

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

Tel: (707) 884-1829 Fax: 884-9119

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

>>> 4:00 PM Monday May 22, 2017 <<<

CLSD Headquarters – Bill Platt Training Room

- | | |
|--|--------------|
| 1. Call to Order | Hughes |
| 2. Adoption of the agenda | Hughes |
| 3. Minutes Approval | Hughes |
| 4. Privilege of the floor | Hughes |
| 5. New Business | Caley |
| a. Resolution No: 247 – Adoption of Preliminary Budget for FY18 | |
| b. Resolution No. 248 – Adoption of Ambulance Rates for FY18 | |
| c. Resolution No. 249 – Adoption of Tax Rates for FY18 | |
| d. Update Legal Services Agreement and Conflict Waiver with County Counsel | |
| 6. Old Business | |
| a. Board goals - Update | Hughes |
| b. FY18 Budget – Urgent Care | Hughes/Beaty |
| c. FY18 CLSD Preliminary Budget | Caley |
| d. EMS Appreciation Week: May 21 – 27, 2017 update | Caley |
| 7. Reports: | |
| a. Finance: YTD | Beaty |
| i. Wittman ambulance revenue – FY17 Apr | |
| ii. Expenses – FY17 YTD | |
| iii. Final Audit FY16 | |
| b. Communication Committee | Bower/André |
| c. MHA update | deferred |
| 8. DA report | Caley |
| 9. Adjourn | Hughes |

NEXT MEETINGS: Scheduled Board of Director meetings are held at the Bill Platt Training Center unless otherwise noted. Upcoming meetings are:

Jun 26, 2017

Jul 24, 2017

Aug 28, 2017



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
April 24th, 2017

Call to Order: Director Hughes called the meeting to order at 4:01 p.m. at the Bill Platt Training Room. Present: Directors, Beaty, Bower, Perry, Schwartz, Tittle. Also, present: District Administrator Caley, Ops Manager Evan Dilks, and Executive Assistant Robin Bean. Excused Absence: Director André.

Adoption of the Agenda: Director Perry moved to adopt the agenda and seconded by Director Tittle. All ayes.

Approval of March 27th, 2017 Board Minutes: Director Schwartz moved to approve the March 27th meeting minutes and was seconded by Director Beaty. All ayes.

Privilege of the Floor – Public Comment: No Comments from the public.

Reports:

a. Finance: YTD

- i. **Wittman ambulance revenue – FY17 Mar:** March gross charges \$231,975.80 Net receipts received for Mar. \$56,969.91.
- ii. **Expenses – FY17 YTD:** Expenses continue to be within budget.
- iii. **IGT (InterGovernmental Transport) Update:** During FY18, the IGT program has announced the release of two funding cycles (FY15/16 & FY16/17). CLSD will send the provider matched funds (for FY15/16) in September with projected net new funds of ~101K estimated to be paid to CLSD in November. For FY16/17, CLSD will send the provider matched funds in December, with projected net return of (~139K) to be paid early 2018.

b. P&L Actuals vs Budget: FY17 Report:

- i. Board of Directors reviewed the "P&L Actuals vs Budget" Report.
- ii. Director Beaty shared with the BOD the monthly ambulance runs for March (48) have bounced back after the small drop in runs during Feb.
- iii. DA Caley pointed out that the current average of calls is 43.4 per month and by end of year (if trend continues) 521 transports.

New Business:

- a. **FY18 Budget – Urgent Care:** RCMS CEO Diane Agee (along with RCMS Treasurer Don Kemp) introduced to the BOD, the RCMS Board of Directors approved "Summary of Changes in Urgent Care Budget for FY 2017-18 from FY 2016-17 Budget and YTD Annualized Report". CEO Agee shared the complex challenges of operationalizing rural medical services and Urgent Care facility—especially with the frequent changes to reimbursement models. The CLSD BOD appreciated CEO Agee's report. The BOD will take all information and suggestions into consideration in making a final determination. The BOD agreed to add this topic of discussion to the next agenda.
- b. **CLSD Preliminary Budget:** DA Caley introduced a draft CLSD Preliminary Budget. The Preliminary Budget gave reflection for past FY's along with FY17 Budget and the FY18 proposed Budget of \$2.343M. Discussion ensued. A revised budget will be on the May agenda.

Old Business:

- a. **Audit – Update:** "The Management Discussion and Analysis" has been submitted. The final audit is anticipated no later than May 3rd 2017.

- b. **EMS Appreciation Week: May 21- 27, 2017:** CLSD along with RCMS are co-hosting an EMS Appreciation BBQ to show appreciation to our District's EMS First Responders. It has been determined that this joint Appreciation event will be deferred to August 2017, so not to take away from other events that take place during that week. CLSD has made arrangements to place an "Appreciation" ad into the ICO during that week for the First Responders and their families.

Communications Committee:

- iv. **CLSD Website:** Director Bower demonstrated the new viewable version of the CLSD Website. It is very apparent Director Bower has done an excellent job in the design and assurances to make it a user friendly platform. Director Bower continues to fine-tune the beta version.
- v. **Mendonoma Health Alliance –Update:** MHA held their final (4th) strategic planning grant retreat April 10/11th. During the MHA planning session they finalized their strategic plan. The MHA submitted a planning grant for Telemedicine (award announcement expected late May/early June). The MHA continues to await the outcome (award) of the HRSA Implementation grant (which will fund ~\$300k ea. year for the next 3 years). An Update should be available in May. Two Community Health Needs Assessments were conducted (Gualala Community Center April 4th and Point Arena Library April 9th) to gather community input of perceived healthcare needs.
- vi. **EMS Surveys: EMS Employee and Customer Satisfaction Surveys:** CLSD recently hired EMS Survey Team to conduct both our Employee Engagement and Customer Surveys. The Employee Engagement survey is completely anonymous and confidential. They are returned only to EMS Survey Team who will compile into a summary report. CLSD nor the BOD will see the employee's responses but will receive a summarized report. The first Employee Engagement Survey has been deployed this morning. The Customer Survey is currently in the works. Wittman has generated a report with the requested parameters in order for EMS to send the surveys. EA Bean has reviewed both February's and March's Customer list and will be forwarding to EMS ASAP.

DA report:

- Employee Engagement Survey emailed to staff today
- Customer Survey data for Feb and Mar incidents uploaded today to EMS Survey
- Sonoma Co Parcel Taxes wired to us on April 19th (\$252K)
- Sonoma Co FY15/16 Dispatch Fee reimbursement will be cut this week
- Submitted all the FY15/16 and FY 16/17 IGT paperwork.
- Management Discussion and Analysis and the Letter to County Counsel for the FY16 audit were submitted over the weekend.
- Final audit due May 3rd.

Deployment / Staffing

- ALS (M-120) and second out BLS (B-121) was staffed 100%
- Coming into the start of our busy season and we have already been kind a of busy

Facilities

- Purchased parts for exhaust system. Joe / Evan to coordinate installation. Saved ~half of initial bid
- Training room improvements – Awaiting on final bids and then progress with painting

Vehicles/Equipment

- Vehicles are currently in good working order with no major repairs and very few outstanding issues. 2015 Sprinter serviced in Santa Rosa with no warranty issues
- Stryker power gurney here for demo
- Arranging purchase of the cardiac monitor and a third AED

Community events / Training

- Goldie Pounds continues to organize and develop the CPR and community programs.
- Bower Park "Day in the Park" Event: CLSD took part in the "Day in the Park" event on April 22, 2017.

- PA schools certified approximately 36 people in CPR
- Coastal seniors certified 12 people in CPR and instruction in First Aid
- RCMS CPR is scheduled for May
- Emergency Communication Exercise - Radio drill HAM operators scheduled for in May 11th
- Survivors reunion: Sonoma County CLSD survivor luncheon: crew and patient to be honored May 25th - a high-profile event with media, in addition to what was already done in the ICO, and I continue to hear from those in the know about how special/impressive this call was. Also Mr. Varner is reportedly extremely excited to participate.

Adjournment: at 5:30 pm. Director Tittle moved for adjournment, Director Bowers seconded, all ayes.

Next Board of Directors Meeting: to start 4 pm,

- Monday, May 22nd, 2017
- Monday, June 26th, 2017
- Monday, July 24th, 2017

Minutes Approved:

(Date)

DRAFT

COAST LIFE SUPPORT DISTRICT

RESOLUTION No: 247

ADOPTION OF PRELIMINARY BUDGET FOR FISCAL YEAR 2018

WHEREAS, Coast Life Support District Board of Directors, Finance Committee and Staff have reviewed the current financial position for the past year, and

WHEREAS, the District has a need to maximize its revenues, including maintaining the benefit assessment special tax rates as approved by the voters for Emergency Medical Services, and

WHEREAS, the District has reviewed the Ambulance billing charges, in order to maximize revenue while maintaining rates consistent with medical cost inflation,

WHEREAS, the District will not require the full assessment as authorized for Urgent Care services in order to fully fund the current program and provide adequate funds for development of the presently envisioned Urgent Care program and any other authorized use, and

WHEREAS, Reserve funding should remain at present levels to support contingencies and capital replacement requirements, and

WHEREAS, Coast Life Support District anticipates Revenues of the following:

Sonoma County	\$737,225
Mendocino County	\$972,908
Ambulance Billings	\$560,150
Miscellaneous	\$124,923
Total Budgeted Revenue	\$2,395,206

WHEREAS, the following Expenditures will provide the resources necessary to meet the established objectives for the next Fiscal Year:

Ambulance Operations	\$1,289,655
Administration & Overhead	\$ 196,458
Urgent Care Program	\$ 777,462
Interest & Depreciation	\$ 83,915
Reserve Fund Increase	\$ 47,716
Total Budgeted Expenditures	\$2,395,206

BE IT RESOLVED that the Board of Directors authorize its Officers, Administrator and Staff to make expenditures necessary to operate the Ambulance service and all Authorized programs,

BE IT FURTHER RESOLVED that the Board of Directors authorized the above amounts for the Coast Life Support District's Budget for Fiscal Year 2018.

The above resolution was introduced by Director Schwartz, who moved its adoption, seconded by Director Beaty, and passed and adopted on this 26th day of June 2017 by the following roll call vote:

Directors:	Hughes	Aye	No	Abstain
	Beaty	Aye	No	Abstain
	Bower	Aye	No	Abstain
	Schwartz	Aye	No	Abstain
	Tittle	Aye	No	Abstain
	Perry	Aye	No	Abstain
	André	Aye	No	Abstain

Ayes: Noes: 0 Abstain: 0 Absent: 0

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

DRAFT

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 248**

ADOPTION OF AMBULANCE RATES FOR FISCAL YEAR 2018

WHEREAS, the Coast Life Support District last adjusted the rates at which Ambulance Services are billed in June of 2016, and

WHEREAS, with the passage of AB 2091 Berg, as of January 1, 2007, the District may charge Residents and Taxpayers of the District a Fee for Service Rate less than that of Non-Residents and Non-Taxpayers, and

WHEREAS, the District recognizes the disparity between what a Resident/Taxpayer actually pays for services versus what a Non-Resident/Non-Taxpayer pays, by their parcel tax contribution, and

WHEREAS, as Resident/Taxpayer is defined as either having a mailing address within the District or owning property within the District or both,

BE IT THEREFORE RESOLVED that the rate schedule adopted, effective July 1, 2017 and in effect until changed by resolution, be as follows:

<i>Service</i>	<i>BLS</i>	<i>ALS I</i>	<i>ALS II</i>
Non-Emergency	\$1,381	\$2,726	
Emergency	\$1,887	\$3,258	\$3,814
Night	\$130	\$415	\$415
Mileage	\$36	\$36	\$36
Oxygen	\$162	\$162	\$162
EKG		\$227	\$227
Treat & Release	\$250	\$500	
Late Payment Fee	\$25	\$25	\$25

AND BE IT FURTHER RESOLVED, that Resident/Taxpayers will receive a fifty percent reduction of the balance owed after third-party payments, if any, and if that reduced balance is paid in full within sixty days.

AND BE IT FURTHER RESOLVED, that for transport of a Resident/Taxpayer which does not leave the District, the balance owed after third party payments will not exceed fifty percent of the sum of the applicable Treat & Release fee plus mileage charge.

AND BE IT FURTHER RESOLVED, that these charges be reviewed annually and changes included in the Budget for the following year.

The above RESOLUTION was introduced by Director _____, who moved for its adoption, seconded by Director _____, and passed on this 26th day of June, 2017,

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 249**

ADOPTION OF TAX RATES FOR FISCAL YEAR 2018

WHEREAS, in March 2012 the voters of the Coast Life Support District authorized the District Board of Directors to levy a Special Tax of up to \$44 per benefit unit to support Emergency Medical Services, and

WHEREAS, in April 2014, the voters of the District approved a Special Tax assessment of up to \$74 for a developable parcel, and \$148 for a developed parcel, to support Urgent Care, and

WHEREAS, the District's budget for Fiscal Year 2016 requires a Special Tax rate of \$44 per unit of benefit for Emergency Medical Services and \$57.50/\$115.00 Special Tax for developable/developed parcels to support Urgent Care,

BE IT RESOLVED, THEREFORE that the Special Tax rate of \$44 per unit of benefit for Emergency Medical Services, plus \$57.50/\$115.00 per developable/developed parcel for Urgent Care, be assessed accordingly to parcels in the District,

BE IT FURTHER RESOLVED that the Coast Life Support District renews its agreements with the appropriate offices of Mendocino and Sonoma Counties for collections of the assessments through the property tax rolls.

The above RESOLUTION was introduced by Director Schwartz, who moved for its adoption, seconded by Director Beaty and passed on this Xth day of Month/Year by the following roll call vote:

Directors:	Hughes	Aye	No	Abstain
	Beaty	Aye	No	Abstain
	Bower	Aye	No	Abstain
	Schwartz	Aye	No	Abstain
	Tittle	Aye	No	Abstain
	Perry	Aye	No	Abstain
	André	Aye	No	Abstain

Ayes: Noes: Abstain: Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

Coast Life Support District Special Tax Structure

By CLSD Board of Directors Resolution 249

June 2017

Ambulance Service Annual Tax Rate - \$44/Unit

<u>Units</u>	<u>Tax</u>	<u>Land Use</u>
0	\$0	Ag/Timber/Resource/Vacant—Not Buildable
1	\$44	Vacant Buildable
3	\$132	Single Family Dwelling
4	\$176	Ag with Development—House or Outbuildings
6	\$264	Duplex
8	\$352	Trailer Park/Apartments/Institution
10	\$440	Store/Commercial Enterprise
20	\$880	Hotel/Motel/Restaurant/Golf Course/Gas Station/Theater

Urgent Care Annual Tax Rate--\$57.50/Unit

<u>Units</u>	<u>Tax</u>	<u>Land Use</u>
0	\$0	Ag/Timber/Resource/Vacant—Not Buildable
1	\$57.50	Vacant Buildable
2	\$115	Developed

COUNTY ADMINISTRATION CENTER
575 ADMINISTRATION DRIVE,
ROOM 105A
SANTA ROSA, CALIFORNIA 95403

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Board of Supervisors
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575 Administration Drive, Room 100-A
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Board of Directors
Coast Life Support District
PO Box 1056
Gualala, CA 95445

RE: Disclosure Letter and Advance Waiver of Potential Conflicts

Dear Board members:

We are writing to make you aware of the duties and responsibilities that attach to County Counsel in our role as legal advisor to and representative of the County, the other separate legal entities that are governed by the Board of Supervisors, such as the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space District, the Community Development Commission ("Related Public Entities"), and how those duties and responsibilities may be affected by our representation of those Related Public Entities and other public entity clients ("Independent Districts").

In addition to advising and representing the County and its officers, County Counsel is required by law (Government Code section 27645) to represent and advise special districts organized within the County where the governing board requests County Counsel to so act, and the governing board of the district is composed in whole or in part by members of the Board of Supervisors. In addition, by Government Code section 26520, County Counsel is authorized to render legal services to other local public entities (Independent Districts) upon request. From time to time, the interests of the County or other Related Public Entities may potentially or actually conflict with each other or with the interests of Independent Districts represented by County Counsel.

The California Rules of Professional Conduct (CRPC) require that we inform you of and obtain your written consent to our participation as counsel in transactions which present any potential for conflict of interest. To comply with these requirements, and to fulfill our ethical obligations to you, as the governing body of the County and the Related Public Entities, we hereby disclose to you the following.

We wish to make you aware of the various provisions in the CRPC and state law that govern our relationship with clients that have potential or actual conflicts.

CRPC 3-310(B) prohibits an attorney from “accept[ing] or continu[ing] representation of a client without providing written disclosure to the client where the member has or had a legal, business, financial, professional, or personal relationship with a party or witness in the same matter” This would include our relationship with our existing clients.

CRPC 3-310(C) prohibits an attorney “without informed written consent of each client [from] accept[ing] representation of more than one client in a matter in which the interests of [such] clients would actually conflict”

CRPC 3-310(E) prohibits an attorney “without the informed written consent of the client or former client, [from] accept[ing] employment adverse to the client or former client where, by reason of the representation . . . the [attorney] has obtained confidential information material to the employment.”

Evidence Code section 962 provides that where two or more clients have retained an attorney upon a matter of common interest, information disclosed to the attorney in the course of representation on the matter will not be considered confidential from the other client in any civil proceeding that may develop between the clients as adversaries.

Examples of conflicts that may develop include

- If our representation pertains to the defense or prosecution of a lawsuit in which the County and another client are parties, it may subsequently develop that one client has rights against the other, or defenses that disadvantage the other client. We could not continue representing both parties should this occur, and may possibly be disqualified from representing either party.
- If our representation pertains to the negotiation of an agreement, it may develop that one or more terms of the agreement remain unresolved, are in dispute, or require further negotiations. A conflict could also develop, if an agreement is reached, over the meaning of one of the terms or the performance responsibilities of one of the parties.
- If our representation pertains to a negotiation of two clients with a third party, consummation of the transaction may require compromises that may benefit one client more than the other.
- One client may wish to prevent the attorney from sharing confidential information with the other client, or may issue instructions that are impossible to carry out without disadvantaging another client. Counsel may not be able to forcefully advance the County or Related Public Entities’ position because to do so might disadvantage another client.

Although County Counsel will do its best to honor its duty of loyalty to each client and to respect client information as confidential, the following circumstances could arise:

- If our representation on a matter is deemed a joint representation by a court, information disclosed during the course of the representation would be available to the other party in any civil action between the two clients. We believe it is likely that our representation of two Related Public Entities would be considered a joint representation; however, the likelihood that a lawsuit would be filed between two such entities is extremely remote. Information would remain confidential from third parties even if there is no confidentiality between the two clients.
- Our Legal Services Agreement with independent districts provides that in the event of a dispute between the independent district and the County, County Counsel will continue as representative of the County and withdraw from representing the independent district. Further, the Agreement requires that the independent district waive its right to disqualify counsel in such event. It is possible, however, that a court may nevertheless agree that County Counsel should be disqualified in the interest of justice. The County or Related Public Entity would then need to engage separate counsel, which could result in additional cost.

We have done our best, in our agreements with outside agencies, to protect the interests of the County, Related Public Entities and Independent Districts. However, by executing this advance waiver, you are agreeing to waive our duty of loyalty, i.e., to remain conflict-free in our representation of the County and Related Public Entities. You are agreeing that you understand the various adverse consequences, as described above, which could occur because of the conflicts that could arise between our clients. We are happy to meet with you to discuss any questions you might have concerning the contents of this letter. We strongly believe that, in a transaction between the County and another client, despite divided loyalty, we can nevertheless be of great assistance to both clients in reaching a resolution that serves both their interests and the public good.

If you have questions that you are uncomfortable addressing with County Counsel, you may consult with an independent attorney before agreeing to execute this advance waiver.

Your signature below will acknowledge that the above information has been disclosed to you; that you have been advised of your right to seek the advice of independent counsel; that you have had a reasonable opportunity to consider this waiver, to ask questions, and to seek any advice you deemed necessary; and that you have decided to engage County Counsel notwithstanding any potential conflict or actual conflict, present or future, of the nature discussed in this disclosure letter.

Very truly yours,


County Counsel

AGREED AND ACCEPTED:

Sheryl Bratton, County Administrator

Date

David Caley, District Administrator

Date

Summary of Changes in Urgent Care Budget for FY 2017-18 from FY 2016-17 Budget and YTD Annualized

	FY 2016-17 Budget	2016-17 YTD Annualized	FY 2017-18 Budget	Change Budget to Budget	% of Total Change	Change YTD to Budget	% of Total Change
NET OPERATING REVENUE	889,586	864,014	802,795	(86,791)	62%	(61,219)	71%
TOTAL OTHER GAINS AND LOSSES	970,879	1,034,401	1,036,426	65,547	-47%	2,025	-2%
Total Revenue	1,860,465	1,898,415	1,839,221	(21,244)	15%	(59,194)	68%
Staff	1,193,829	1,153,728	1,168,135	(25,694)	18%	14,407	-17%
Facilities	28,280	41,947	28,280	-	0%	(13,667)	16%
Other	328,778	317,720	356,331	27,553	-20%	38,611	-45%
TOTAL OPERATING EXPENSES	1,550,886	1,513,395	1,552,746	1,860	-1%	39,351	-45%
					0%		0%
ALLOCATION OF ADMINISTRATION	299,265	428,968	416,995	117,730	-84%	(11,974)	14%
Total Operating Expenses After Admin Allocation	1,850,151	1,942,363	1,969,741	119,589	-85%	27,377	-32%
Net Operating Income	10,314	(43,948)	(130,520)	(140,833)	100%	(86,571)	100%

	2017-2018 BUDGET Urgent Care			2016-17 BUDGET Urgent Care			Changes Between FY 2017-8 and 2016-7 Budgets		
	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total
REVENUE:									
MEDICARE	244,440	36,540	280,980	293,772	42,802	336,574	(49,332)	(6,262)	(55,594)
MEDI-CAL	-	-	-	-	-	-	-	-	-
MEDI-CAL MANAGED CARE	206,079	29,130	235,209	213,704	43,962	257,666	(7,624)	(14,833)	(22,457)
CROSSOVERS	30,975	3,717	34,692	22,090	3,109	25,198	8,885	608	9,494
CHDP	-	-	-	1,600	178	1,778	(1,600)	(178)	(1,778)
INSURANCE	173,990	39,886	213,876	199,617	45,787	245,404	(25,627)	(5,901)	(31,528)
PRIVATE PAY & OTHER	57,334	7,330	64,665	32,309	6,732	39,041	25,025	598	25,623
SLIDING SCALE & OTHER WRITEOFFS	(23,608)	(3,018)	(26,627)	(13,304)	(2,772)	(16,076)	(10,304)	(246)	(10,551)
NET OPERATING REVENUE	689,210	113,585	802,795	749,788	139,798	889,586	(60,577)	(26,213)	(86,791)
TOTAL OPERATING EXPENSES	(1,361,003)	(608,737)	(1,969,741)	(1,388,594)	(461,558)	(1,850,151)	27,590	(147,179)	(119,589)
EXCESS OF REVENUE OVER EXPENSES FROM OPERATIONS	(671,793)	(495,153)	(1,166,946)	(638,806)	(321,760)	(960,566)	(32,987)	(173,393)	(206,380)
OTHER GAINS & LOSSES:									
FEDERAL GRANT	267,418	128,179	395,597	264,520	64,202	328,722	2,898	63,977	66,875
PHP QIP	14,098	1,993	16,091	14,447	2,972	17,419	(349)	(979)	(1,328)
CONTRACT SERVICES - CLSD	374,843	249,895	624,738	370,152	254,586	624,738	4,691	(4,691)	-
TOTAL OTHER GAINS AND LOSSES	656,359	380,067	1,036,426	649,119	321,760	970,879	7,240	58,307	65,547
NET EXCESS OF REVENUE OVER EXPENSES	(15,434)	(115,086)	(130,520)	10,313	0	10,314	(25,747)	(115,086)	(140,833)
STAFF COSTS									
WAGES	423,724	214,555	638,279	490,196	208,494	698,691	(66,472)	6,061	(60,411)
BENEFITS	84,745	42,911	127,656	98,039	41,699	139,738	(13,294)	1,212	(12,082)
TOTAL PAYROLL	508,469	257,466	765,935	588,235	250,193	838,429	(79,767)	7,273	(72,494)
CONTRACTED SERVICES	305,800	96,400	402,200	259,000	96,400	355,400	46,800	-	46,800
TOTAL STAFF COSTS	814,269	353,866	1,168,135	847,235	346,593	1,193,829	(32,967)	7,273	(25,694)
FACILITY COSTS									
DEPRECIATION OF BUILDINGS	8,880	3,700	12,580	8,880	3,700	12,580	-	-	-
JANITORIAL SERVICES	4,400	1,650	6,050	4,400	1,650	6,050	-	-	-
REAL ESTATE TAXES	1,920	800	2,720	1,920	800	2,720	-	-	-
REPAIRS & MAINTENANCE	640	240	880	640	240	880	-	-	-
UTILITIES	4,400	1,650	6,050	4,400	1,650	6,050	-	-	-
TOTAL FACILITY COSTS	20,240	8,040	28,280	20,240	8,040	28,280	-	-	(25,694)
OTHER OPERATING EXPENSES									
Computer Supplies & Support	1,193	518	1,711	941	385	1,327	251	133	384
CONTINUING EDUCATION	2,067	898	2,965	2,225	910	3,135	(158)	(12)	(170)
DEPRECIATION	16,695	7,255	23,950	18,829	7,703	26,531	(2,134)	(447)	(2,581)
DUES & PUBLICATIONS	6,360	2,764	9,124	4,622	1,891	6,512	1,738	873	2,612
EMPLOYMENT ADVERTISING	239	104	342	257	105	362	(18)	(1)	(20)

	2017-2018 BUDGET Urgent Care		
	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total
EQUIPMENT LEASE	2,544	1,106	3,650
INFECTIOUS WASTE	3,180	1,382	4,562
INSURANCE	8,745	3,800	12,545
LAB SERVICES	4,500	3,750	8,250
MINOR EQUIPMENT	4,385	1,036	5,421
POSTAGE & SHIPPING	1,988	864	2,851
PROVIDER HOUSING	10,250	7,250	17,500
REPAIRS & MAINTENANCE	1,590	691	2,281
SUPPLIES-MEDICAL	67,013	22,480	89,493
SUPPLIES-OFFICE	11,925	5,182	17,107
SUPPLIES-PHARMACEUTICALS	39,632	10,705	50,336
TAXES & LICENSES	1,908	829	2,737
TELEPHONE & COMMUNICATIONS	8,348	3,628	11,975
TRAVEL & CONFERENCES	14,310	6,219	20,529
X-RAY SERVICES	31,500	13,500	45,000
Advice Line	-	24,000	24,000
TOTAL OTHER OPERATING EXPENSES	238,370	117,961	356,331
TOTAL OPERATING EXPENSES	1,072,879	479,867	1,552,746
ALLOCATION OF ADMINISTRATION	288,125	128,870	416,995
	20.03%	8.96%	
TOTAL OPERATING EXPENSES AFTER ALLOCATION	1,361,003	608,737	1,969,741

	2016-17 BUDGET Urgent Care		
	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total
	770	315	1,085
	2,653	1,085	3,738
	8,216	3,361	11,577
	4,500	3,750	8,250
	3,797	735	4,533
	2,140	875	3,015
	10,250	7,250	17,500
	2,568	1,050	3,618
	66,192	20,825	87,018
	10,270	4,201	14,471
	36,434	8,768	45,203
	1,797	735	2,533
	8,986	3,676	12,663
	15,405	6,302	21,707
	21,000	9,000	30,000
	-	24,000	24,000
TOTAL OTHER OPERATING EXPENSES	221,853	106,925	328,778
TOTAL OPERATING EXPENSES	1,089,328	461,558	1,550,886
ALLOCATION OF ADMINISTRATION	299,265	-	299,265
	22.85%		
TOTAL OPERATING EXPENSES AFTER ALLOCATION	1,388,594	461,558	1,850,151

	Changes Between FY 2017-8 and 2016-7 Budgets		
	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total
	1,774	790	2,564
	527	297	824
	529	439	968
	-	-	-
	588	301	889
	(152)	(12)	(164)
	-	-	-
	(978)	(359)	(1,337)
	820	1,654	2,475
	1,655	981	2,636
	3,198	1,936	5,134
	111	94	205
	(639)	(49)	(687)
	(1,095)	(83)	(1,178)
	10,500	4,500	15,000
	-	-	-
TOTAL OTHER OPERATING EXPENSES	16,517	11,036	27,553
TOTAL OPERATING EXPENSES	(16,450)	18,310	1,860
ALLOCATION OF ADMINISTRATION	(11,140)	128,870	117,730
	-2.82%	0	-
TOTAL OPERATING EXPENSES AFTER ALLOCATION	(27,590)	147,179	119,589

	2017-2018 BUDGET Urgent Care			FY 2016-17 YTD thru Feb Annualized			Change Between FY 2017-18 Budget and FY 2016-17 YTD Annualized
	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Annualized Total	
REVENUE:							
MEDICARE	244,440	36,540	280,980				
MEDI-CAL	-	-	-				
MEDI-CAL MANAGED CARE	206,079	29,130	235,209				
CROSSOVERS	30,975	3,717	34,692				
CHDP	-	-	-				
INSURANCE	173,990	39,886	213,876				
PRIVATE PAY & OTHER	57,334	7,330	64,665				
SLIDING SCALE & OTHER WRITEOFFS	(23,608)	(3,018)	(26,627)				
NET OPERATING REVENUE	689,210	113,585	802,795	479,591	96,419	864,014	(61,219)
TOTAL OPERATING EXPENSES	(1,361,003)	(608,737)	(1,969,741)	(944,731)	(350,178)	(1,942,363)	(27,377)
EXCESS OF REVENUE OVER EXPENSES FROM OPERATIONS	(671,793)	(495,153)	(1,166,946)	(465,140)	(253,760)	(1,078,349)	(88,597)
OTHER GAINS & LOSSES:							
FEDERAL GRANT	267,418	128,179	395,597				
PHP QIP	14,098	1,993	16,091				
CONTRACT SERVICES - CLSD	374,843	249,895	624,738				
TOTAL OTHER GAINS AND LOSSES	656,359	380,067	1,036,426	468,785	220,816	1,034,401	2,025
NET EXCESS OF REVENUE OVER EXPENSES	(15,434)	(115,086)	(130,520)	3,645	(32,944)	(43,948)	(86,571)
STAFF COSTS							
WAGES	423,724	214,555	638,279			628,666	9,613
BENEFITS	84,745	42,911	127,656			141,827	(14,171)
TOTAL PAYROLL	508,469	257,466	765,935			770,493	(4,558)
CONTRACTED SERVICES	305,800	96,400	402,200			383,235	18,965
TOTAL STAFF COSTS	814,269	353,866	1,168,135	575,147	194,005	1,153,728	14,407
FACILITY COSTS							
DEPRECIATION OF BUILDINGS	8,880	3,700	12,580			7,679	4,901
JANITORIAL SERVICES	4,400	1,650	6,050			12,726	(6,676)
REAL ESTATE TAXES	1,920	800	2,720			2,307	413
REPAIRS & MAINTENANCE	640	240	880			1,861	(981)
UTILITIES	4,400	1,650	6,050			17,373	(11,323)
TOTAL FACILITY COSTS	20,240	8,040	28,280	20,737	7,227	41,946	(13,666)
OTHER OPERATING EXPENSES							
Computer Supplies & Support	1,193	518	1,711			2,679	(968)
CONTINUING EDUCATION	2,067	898	2,965			5,280	(2,315)
DEPRECIATION	16,695	7,255	23,950			25,562	(1,612)
DUES & PUBLICATIONS	6,360	2,764	9,124			2,999	6,125
EMPLOYMENT ADVERTISING	239	104	342			1,083	(741)

	2017-2018 BUDGET Urgent Care			FY 2016-17 YTD thru Feb Annualized			Change Between FY 2017-18 Budget and FY 2016-17 YTD Annualized
	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Total	Weekday Urgent Care	Weekend/ Holiday Urgent Care	Annualized Total	
EQUIPMENT LEASE	2,544	1,106	3,650			1,392	2,258
INFECTIOUS WASTE	3,180	1,382	4,562			5,811	(1,249)
INSURANCE	8,745	3,800	12,545			2,528	10,017
LAB SERVICES	4,500	3,750	8,250			10,817	(2,567)
MINOR EQUIPMENT	4,385	1,036	5,421			4,877	544
POSTAGE & SHIPPING	1,988	864	2,851			946	1,905
PROVIDER HOUSING	10,250	7,250	17,500			4,758	12,742
REPAIRS & MAINTENANCE	1,590	691	2,281			5,531	(3,250)
SUPPLIES-MEDICAL	67,013	22,480	89,493			110,092	(20,599)
SUPPLIES-OFFICE	11,925	5,182	17,107			14,652	2,455
SUPPLIES-PHARMACEUTICALS	39,632	10,705	50,336			49,888	448
TAXES & LICENSES	1,908	829	2,737			1,518	1,219
TELEPHONE & COMMUNICATIONS	8,348	3,628	11,975			2,394	9,581
TRAVEL & CONFERENCES	14,310	6,219	20,529			22,920	(2,391)
X-RAY SERVICES	31,500	13,500	45,000			19,718	25,282
Advice Line	-	24,000	24,000			22,274	1,726
TOTAL OTHER OPERATING EXPENSES	238,370	117,961	356,331	139,541	72,272	317,719	38,612
TOTAL OPERATING EXPENSES	1,072,879	479,867	1,552,746	735,425	273,505	1,513,395	39,351
ALLOCATION OF ADMINISTRATION	288,125	128,870	416,995	209,305	76,673	428,968	(11,974)
TOTAL OPERATING EXPENSES AFTER ALLOCATION	1,361,003	608,737	1,969,741	944,731	350,178	1,942,363	27,377

	Actual FY16	Budget FY16	Budget FY17	Budget FY18	FY17 vs FY18 Changes	% Change
Income	Actual	Budget	Budget	Draft Budget		
4000 CLSD Special Taxes						
4001 Mendocino County Taxes						
4004 Mendocino Ambulance Tax	470,808	473,572	474,012	477,664	3,652	0.77%
4009 Mendocino Urgent Care Tax	333,391	334,535	335,168	402,572	67,404	20.11%
4010 Mendocino Special Tax	93,571	87,000	92,672	92,672	-	0.00%
Total 4001 Mendocino County Taxes	897,769	895,107	901,852	972,908	71,056	8%
4002 Sonoma County Taxes						
4024 Sonoma Ambulance Tax	371,556	364,716	368,632	372,856	4,224	1.15%
4029 Sonoma Urgent Care Tax	302,775	302,162	302,795	364,369	61,574	20.34%
Total 4002 Sonoma County Taxes	674,332	666,878	671,427	737,225	65,798	10%
Total 4000 CLSD Special Taxes	1,572,101	1,561,985	1,573,279	1,710,133	136,854	9%
4100 Interest Income	182	1,338	-	150	150	
4200 Ambulance Income						
4201 Ambulance Transport Billings	2,475,216	534,896	575,576	600,000	24,424	4.24%
4220 Writedowns - Misc	(50,910)					
4225 Writedowns -MediCar/Cal	(1,622,166)					
4228 Writedowns - District Resident Discount		(38,478)	(40,000)	(40,000)	-	0.00%
Total 4201 Ambulance Transport Billings	802,139	496,418	535,576	560,000	24,424	4.56%
Total 4200 Ambulance Income	802,139	496,418	535,576	560,150	24,574	4.59%
4400 Miscellaneous Income	4,693	5,299	2,150	3,000	850	39.53%
4410 Intergovernmental Transport (IGT)	84,076	80,000	81,500	101,923	20,423	25.06%
4420 Ground Emerg Med Transport		20,000	10,000	20,000	10,000	100.00%
Unapplied Cash Payment Income						
Total Income	2,463,191	2,165,040	2,202,505	2,395,356	192,851	8.76%
Gross Profit	2,463,191	2,165,040	2,202,505	2,395,356	192,851	8.76%
Expenses						
5000 Wages and Benefits						
5200 Health Insurance	96,583	108,250	96,000	108,000	12,000	12.50%
5300 Payroll Taxes Employer Costs	26,782	31,168	31,057	32,328	1,271	4.09%
5350 PERS Employer Costs	93,444	98,114	117,595	92,162	(25,433)	-21.63%
5405 Administration Salaries	197,229	229,530	188,779	234,539	45,760	24.24%
5405.1 Admin Salaries-Allocate to UC	(15,316)	(21,526)	(22,681)	(22,724)	(43)	0.19%
5410 Ambulance Operations Wages	546,701	568,701	599,482	595,955	(3,527)	-0.59%
5430 Extra Duty/Stipend Pay/DA	32,837	33,068	32,808	17,196	(15,612)	-47.59%
5460 Other Compensation	1,376	3,527	-	-	-	
5500 Work Comp Insurance	37,521	39,032	30,950	46,499	15,549	50.24%
Total 5000 Wages and Benefits	1,017,157	1,089,864	1,073,990	1,103,955	29,965	2.79%
6000 Ambulance Operations						
6030 Medical Director Fee-non AHUC	37,800	37,800	37,800	43,200	5,400	14.29%
6040 Dispatch Services	30,900	30,900	31,020	23,500	(7,520)	-24.24%
6050 Misc Reimbursements	1,098					
6100 Station/Crew Expenses						
6101 Facility Repair & Maintenance				4,000	4,000	
6102 Facility Furniture				12,000	12,000	
5100 Uniforms & Med Tests	4,479	4,700	5,000	5,000	-	0.00%
6110 Supplies, Rental, Cleaning etc	14,312	12,800	21,800	13,000	(8,800)	-40.37%
6210 Vehicle Repair & Maintenance	17,951	15,000	15,000	20,000	5,000	33.33%
6240 Vehicle Fuel	12,022	15,000	15,000	15,000	-	0.00%
6410 Radios & Comm Equip	778	3,750	8,100	4,000	(4,100)	-50.62%
6510 Medical Supplies & Equipment	40,030	30,900	28,900	40,000	11,100	38.41%
6980 Misc. Employee Training Expense	3,738	5,700	10,100	6,000	(4,100)	-40.59%
Total 6000 Ambulance Operations	163,108	156,550	172,720	185,700	12,980	7.52%
6700 Overhead/Administration						
6180 Utilities	11,037	12,000	12,000	16,500	4,500	37.50%
6188 Telephone	7,843	5,500	12,000	1,200	(10,800)	-90.00%
6300 Insurance	15,006	12,134	16,350	17,000	650	3.98%
6711 Outside Agency Collections	80	1,400	-	-	-	
6713 Ambulance Billing	49,372	33,000	33,031	38,753	5,722	17.32%
6718 Office Supp/Equip/Software	4,255	3,500	5,300	5,000	(300)	-5.66%
6718.1 Office Supplies	-	-	-	-	-	
6718.2 Computer Equipment	-	-	-	3,000	3,000	
6718.3 Software	-	-	-	1,575	1,575	

DRAFT - CLSD Budget Overview: FY18
Rev: April 27, 2018

6720 Board Expenses	913	5,000	5,000	2,500	(2,500)	-50.00%
6730 Consultants						
6734 IT	1,420	-	6,750	10,500	3,750	55.56%
6735 EMS Survey	-	-	2,436	3,500	1,064	43.68%
6737 Financial/Bookkeeping	18,475	9,180	14,000	5,000	(9,000)	-64.29%
6738 Legal	9,600	3,000	10,000	10,000	-	0.00%
6740 Audit	8,500	12,000	8,500	8,500	-	0.00%
6741 Tax Administration	12,580	10,118	10,345	10,430	85	0.82%
6742 Bank/Merchant Fees	1,181	1,000	1,000	1,000	-	0.00%
6755 Property Tax Administration	24,156	25,707	27,785	29,000	1,215	4.37%
6760 Education/Professional Dev	-	-	2,500	2,500	-	0.00%
6765 Election Costs/Reserve	-	-	10,000	10,000	-	0.00%
6770 Dues, Subscriptions, Membership	6,002	4,500	4,500	4,500	-	0.00%
6788 Printing & Reproduction	-	-	2,000	7,500	5,500	275.00%
6795 Travel/Transportation	762	500	1,500	4,500	3,000	200.00%
6970 Community Dev/Training	2,766	2,700	4,500	4,000	(500)	-11.11%
Total 6700 Overhead/Administration	173,949	141,239	189,497	196,458	6,961	3.67%
7000 Urgent Care						
7011 Admin Salaries-Alloc to UC	15,316	21,526	22,681	22,724	43	0.19%
7050 UC Contract	624,756	621,739	624,738	754,738	130,000	20.81%
Total 7000 Urgent Care	640,072	643,265	647,419	777,462	130,043	20.09%
8000 Interest Expense	3,138		4,086	3,000	(1,086)	-26.58%
8005 EMS Interest Expense	-	1,338	-	1,500	1,500	-
Total 8000 Interest Expense	3,138	1,338	4,086	4,500	414	10.13%
9500 Depreciation Expense	76,453	96,000	80,794	79,415	(1,379)	-1.71%
Unapplied Cash Bill Payment Expense	-	-	-	-	-	-
Total Expenses	2,073,877	2,128,256	2,168,506	2,347,490	178,984	8.25%
Net Operating Income	389,314	36,784	33,999	47,866	13,867	40.79%
Other Miscellaneous Expense	-	-	-	-	-	-
Net Other Income	-	-	-	-	-	-
Net Income	389,314	36,784	33,999	47,866	13,867	40.79%

		BUDGET FY16	BUDGET FY17	BUDGET FY18
EMS Income		1,525,667	1,564,542	1,627,965
EMS Expense		1,484,991	1,521,087	1,570,028
EMS Net		40,676	43,455	57,937
UC Income		636,697	637,963	766,941
UC Expense		643,265	647,419	777,462
UC Net		(6,568)	(9,456)	(10,521)

REVISED 4/27/17 (DC)



MAY 21-27, 2017 IS THE 43RD ANNUAL NATIONAL EMS WEEK

**Coast Life Support celebrates our
District Fire Departments providing
Emergency Medical Services**

On any given day, our local EMS medics (mostly volunteer) help save lives by responding to medical emergencies such as heart attacks, difficulty breathing, a fall or accident, stroke, drug overdose or acute illness. They provide you emergency medical care in advance of Coast Life Support's ambulance services arriving on scene. EMS medics attend to medical needs while showing care and compassion to their patients in their most difficult moments.

EMS medics play a critical role in safeguarding the health, safety, and wellbeing of your local community. Now is a perfect time to honor the dedication of those who provide the day-to-day lifesaving services of medicine's "front line."

OUR THANKS TO:

**Redwood Coast Fire Protection District
South Coast Volunteer Fire Department
North Sonoma Coast Fire Protection District
Timber Cove Fire Protection District
Cal Fire**

**Coast Life Support District
Year to Date Report**

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
MAY '16	\$ 294,423.40	\$ 110,351.07	\$ 55,530.92	\$ 50.00	\$ 128,491.41	\$ 49,411.32	\$ 1,180.52	\$ 48,230.80	\$ 30,997.90	\$ -	\$ -	\$ 633,068.50
JUNE '16	\$ 196,073.40	\$ 121,644.68	\$ 45,210.77	\$ 5,589.80	\$ 23,628.15	\$ 74,812.87	\$ -	\$ 74,812.87	\$ -	\$ -	\$ 32.78	\$ 581,916.56
JULY '16	\$ 214,203.40	\$ 100,241.73	\$ 40,757.42	\$ 13,306.83	\$ 59,897.42	\$ 38,546.83	\$ -	\$ 38,546.83	\$ -	\$ 1,340.00	\$ -	\$ 601,927.15
AUGUST '16	\$ 210,141.00	\$ 100,470.04	\$ 42,856.02	\$ 2,020.79	\$ 64,794.15	\$ 62,639.13	\$ -	\$ 62,639.13	\$ 109,593.70	\$ 118.87	\$ -	\$ 494,369.60
SEPTEMBER '16	\$ 196,638.88	\$ 107,297.19	\$ 49,069.31	\$ 11,544.16	\$ 28,728.22	\$ 51,800.66	\$ -	\$ 51,800.66	\$ -	\$ 488.00	\$ 96.59	\$ 470,905.75
OCTOBER '16	\$ 196,349.32	\$ 102,512.05	\$ 24,756.58	\$ (47.90)	\$ 69,128.59	\$ 78,359.30	\$ -	\$ 78,359.30	\$ -	\$ -	\$ -	\$ 461,675.04
NOVEMBER '16	\$ 232,993.80	\$ 90,082.43	\$ 32,507.29	\$ 638.60	\$ 109,765.48	\$ 65,480.62	\$ -	\$ 65,480.62	\$ -	\$ 0.01	\$ -	\$ 505,959.89
DECEMBER '16	\$ 191,565.00	\$ 85,425.39	\$ 35,904.12	\$ 76.96	\$ 70,158.53	\$ 44,376.73	\$ 917.38	\$ 43,459.35	\$ 29,016.67	\$ 3,902.68	\$ -	\$ 499,739.72
JANUARY '17	\$ 295,900.10	\$ 135,364.56	\$ 31,435.52	\$ 10,840.81	\$ 118,259.21	\$ 76,233.22	\$ -	\$ 76,233.22	\$ -	\$ -	\$ -	\$ 541,765.71
FEBRUARY '17	\$ 181,704.60	\$ 66,854.12	\$ 54,733.20	\$ 13,899.32	\$ 46,217.96	\$ 48,692.55	\$ 8,002.56	\$ 40,689.99	\$ -	\$ -	\$ -	\$ 547,293.68
MARCH '17	\$ 231,975.80	\$ 130,377.38	\$ 48,901.17	\$ 1,832.80	\$ 50,864.45	\$ 58,969.91	\$ 2,000.00	\$ 56,969.91	\$ (727.00)	\$ 8,318.00	\$ -	\$ 533,597.22
APRIL '17	\$ 197,864.60	\$ 98,026.99	\$ 52,661.70	\$ 5,416.60	\$ 41,759.31	\$ 51,483.74	\$ -	\$ 51,483.74	\$ -	\$ 3,399.01	\$ -	\$ 520,473.78
YEAR TO DATE TOTALS	\$ 2,639,833.30	\$ 1,248,647.63	\$ 514,324.02	\$ 65,168.77	\$ 811,692.88	\$ 700,806.88	\$ 12,100.46	\$ 688,706.42	\$ 168,881.27	\$ 17,566.57	\$ 129.37	
YTD PERCENTAGE OF REVENUE		47.30%	19.48%	2.47%	30.75%	26.55%	1.73%	26.09%	6.40%	0.67%	0.01%	
YTD PERCENTAGE OF NET REVENUE								84.85%				

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 Accrual Basis

Coast Life Support District
 Summary P&L FY17
 July 2016 through April 2017

	Jul '16 - Apr 17	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense					
Income					
4000 · CLSD Special Taxes	1,443,582.05	1,311,068.00	132,514.05	110.1%	
4100 · Interest Income	79.67				Budg=net
4200 · Ambulance Income	631,400.42	446,312.00	185,088.42	141.5%	rec's vs.
4400 · Miscellaneous Income	8,275.46	1,792.00	6,483.46	461.8%	gross chrg's
4410 · Intergovernmtl Transport(l...	0.00	67,918.00	-67,918.00	0.0%	Donations,
4420 · Ground Emerg Med Trans...	8,117.37	8,334.00	-216.63	97.4%	CPR, etc.
Total Income	2,091,454.97	1,835,424.00	256,030.97		
Gross Profit	2,091,454.97	1,835,424.00	256,030.97		
Expense					
5000 · Wages and Benefits	883,116.82	892,415.00	-9,298.18	99.0%	
6000 · Ambulance Operations	118,823.60	149,102.00	-30,278.40	79.7%	
6700 · Overhead/Administration	127,917.86	155,348.00	-27,430.14	82.3%	
7000 · Urgent Care	535,123.00	539,514.00	-4,391.00	99.2%	
8000 · Interest Expense	3,405.42	3,404.00	1.42	100.0%	
9500 · Depreciation Expense	66,860.58	67,328.00	-467.42	99.3%	
Total Expense	1,735,247.28	1,807,111.00	-71,863.72	96.0%	
Net Ordinary Income	356,207.69	28,313.00	327,894.69		
Other Income/Expense					
Other Expense					
Other Miscellaneous Expense					
Total Other Expense					
Net Other Income					
Net Income	356,207.69	28,313.00	327,894.69		

Coast Life Support District
DETAILED P&L FY17

July 2016 through April 2017

	Jul '16 - Apr-17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · CLSD Special Taxes				
4001 · Mendocino County Tax...				
4004 · Mendocino Ambulan...	418,662.20	395,010.00	23,652.20	106.0%
4009 · Mendocino Urgent C...	296,473.25	279,308.00	17,165.25	106.1%
4010 · Mendocino Special T...	84,795.63	77,227.00	7,568.63	109.8%
4001 · Mendocino County T...	0.00	0.00	0.00	0.0%
Total 4001 · Mendocino Count...	799,931.08	751,545.00	48,386.08	
4002 · Sonoma County Taxes				
4024 · Sonoma Ambulance ...	353,903.27	307,194.00	46,709.27	115.2%
4029 · Sonoma Urgent Care...	289,747.70	252,329.00	37,418.70	114.8%
Total 4002 · Sonoma County ...	643,650.97	559,523.00	84,127.97	
Total 4000 · CLSD Special Taxes	1,443,582.05	1,311,068.00	132,514.05	
4100 · Interest Income	79.67			
4200 · Ambulance Income				
4201 · Amb Transport Billings				
4220 · Writedowns - Misc.	-87,701.87	-33,334.00	-54,367.87	263.1%
4225 · Writedowns - MediC...	-1,430,234.21			
4201 · Amb Transport Billin...	2,149,336.50	479,646.00	1,669,690.50	448.1% budgeted=net receipts, vs. gross charges
Total 4201 · Amb Transport Bi...	631,400.42	446,312.00	185,088.42	141.5%
Total 4200 · Ambulance Income	631,400.42	446,312.00	185,088.42	
4400 · Miscellaneous Income	8,275.46	1,792.00	6,483.46	461.8% Donations,CPR, etc.
4410 · Intergovermntl Transport...	0.00	67,918.00	-67,918.00	0.0%
4420 · Ground Emerg Med Tran...	8,117.37	8,334.00	-216.63	97.4%
Total Income	2,091,454.97	1,835,424.00	256,030.97	
Gross Profit	2,091,454.97	1,835,424.00	256,030.97	
Expense				
5000 · Wages and Benefits				
5200 · Health Insurance	93,859.60	80,000.00	13,859.60	117.3% HSA catch up
5300 · Payroll Taxes Emplr Co...	27,155.10	25,881.00	1,274.10	104.9%
5350 · PERS Employer Costs	80,426.14	97,996.00	-17,569.86	82.1%
5405 · Administration Salaries				
5405.1 · Admin Salaries-All...	-14,493.00	-18,900.00	4,407.00	76.7%
5405 · Administration Salar...	167,050.43	157,316.00	9,734.43	106.2%
Total 5405 · Administration S...	152,557.43	138,416.00	14,141.43	
5410 · Ambulance Operations...	461,911.93	499,569.00	-37,657.07	92.5%
5430 · Extra Duty/Stipend Pay...	27,340.00	27,340.00	0.00	100.0%
5500 · Work Comp Insurance	39,866.62	23,213.00	16,653.62	171.7% Annual Pymt
Total 5000 · Wages and Benefits	883,116.82	892,415.00	-9,298.18	
6000 · Ambulance Operations				
6030 · Med. Director Fee-non ...	31,500.00	31,500.00	0.00	100.0%
6040 · Dispatch Services	20,960.00	31,020.00	-10,060.00	67.6% So. Co. Sav. Rein.
6100 · Station/Crew Expenses				
5100 · Uniforms & Med Tests	5,520.97	4,166.00	1,354.97	132.5% New Hires

Coast Life Support District
Profit & Loss Budget vs. Actual
July 2016 through April 2017

	Jul '16 - Ap...	Budget	\$ Over Bu...	% of Bu...
6110 · Supps, Rental, Clean...	11,368.59	18,166.00	-6,797.41	62.6%
6210 · Veh. Repair & Mainte...	12,080.75	12,500.00	-419.25	96.6%
6240 · Vehicle Fuel	8,274.49	12,500.00	-4,225.51	66.2%
6410 · Radios & Comm Equip	2,551.49	6,750.00	-4,198.51	37.8%
6510 · Medical Supplies & ...	24,204.84	24,084.00	120.84	100.5%
Total 6100 · Station/Crew Exp...	64,001.13	78,166.00	-14,164.87	
6980 · Misc. Employee Train. ...	2,362.47	8,416.00	-6,053.53	28.1%
Total 6000 · Ambulance Operati...	118,823.60	149,102.00	-30,278.40	
6700 · Overhead/Administration				
6180 · Utilities	9,810.41	10,000.00	-189.59	98.1%
6188 · Telephone	5,781.97	10,000.00	-4,218.03	57.8%
6300 · Insurance	16,259.00	16,350.00	-91.00	99.4%
6710 · Billing & Bookkeeping	1,250.00			
6713 · Ambulance Billing	35,958.03	27,526.00	8,432.03	130.6% Comm. Based on Revenue
6718 · Office Supp/Equip/Soft...				
6718.1 · Office Supplies	630.90			
6718.3 · Software	352.39			
6718 · Office Supp/Equip/S...	2,323.22	4,416.00	-2,092.78	52.6%
Total 6718 · Office Supp/Equi...	3,306.51	4,416.00	-1,109.49	
6720 · Board Expenses	-72.00	4,166.00	-4,238.00	-1.7%
6730 · Consultants				
6734 · IT	1,133.25	5,626.00	-4,492.75	20.1%
6735 · EMS Survey	0.00	1,750.00	-1,750.00	0.0%
6737 · Financial/Bookkeepi...	12,322.25	11,666.00	656.25	105.6%
6738 · Legal	5,905.50	8,334.00	-2,428.50	70.9%
6740 · Audit	0.00	0.00	0.00	0.0%
6741 · Tax Administration	10,301.51	10,345.00	-43.49	99.6%
Total 6730 · Consultants	29,662.51	37,721.00	-8,058.49	
6742 · Bank/Merchant Fees	2,457.65	834.00	1,623.65	294.7% LOC Fees
6755 · Property Tax Admin	10,490.96	26,085.00	-15,594.04	40.2%
6760 · Education/Professional...	0.00	2,084.00	-2,084.00	0.0%
6765 · Election Costs/Reserve	0.00	5,000.00	-5,000.00	0.0%
6770 · Dues, Subscrip, Memb...	7,854.74	4,500.00	3,354.74	174.5% LAPCO Annual
6788 · Printing & Reproduction	566.83	1,666.00	-1,099.17	34.0%
6795 · Travel/Transportation	1,301.51	1,250.00	51.51	104.1%
6970 · Community Dev/Training	3,289.74	3,750.00	-460.26	87.7%
Total 6700 · Overhead/Administr...	127,917.86	155,348.00	-27,430.14	
7000 · Urgent Care				
7011 · Admin Salaries-Alloc t...	14,493.00	18,900.00	-4,407.00	76.7%
7050 · UC Contract	520,630.00	520,614.00	16.00	100.0%
Total 7000 · Urgent Care	535,123.00	539,514.00	-4,391.00	
8000 · Interest Expense	3,405.42	3,404.00	1.42	100.0%
9500 · Depreciation Expense	66,860.58	67,328.00	-467.42	99.3%
Total Expense	1,735,247.28	1,807,111.00	-71,863.72	
Net Ordinary Income	356,207.69	28,313.00	327,894.69	

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05/10/17
Accrual Basis

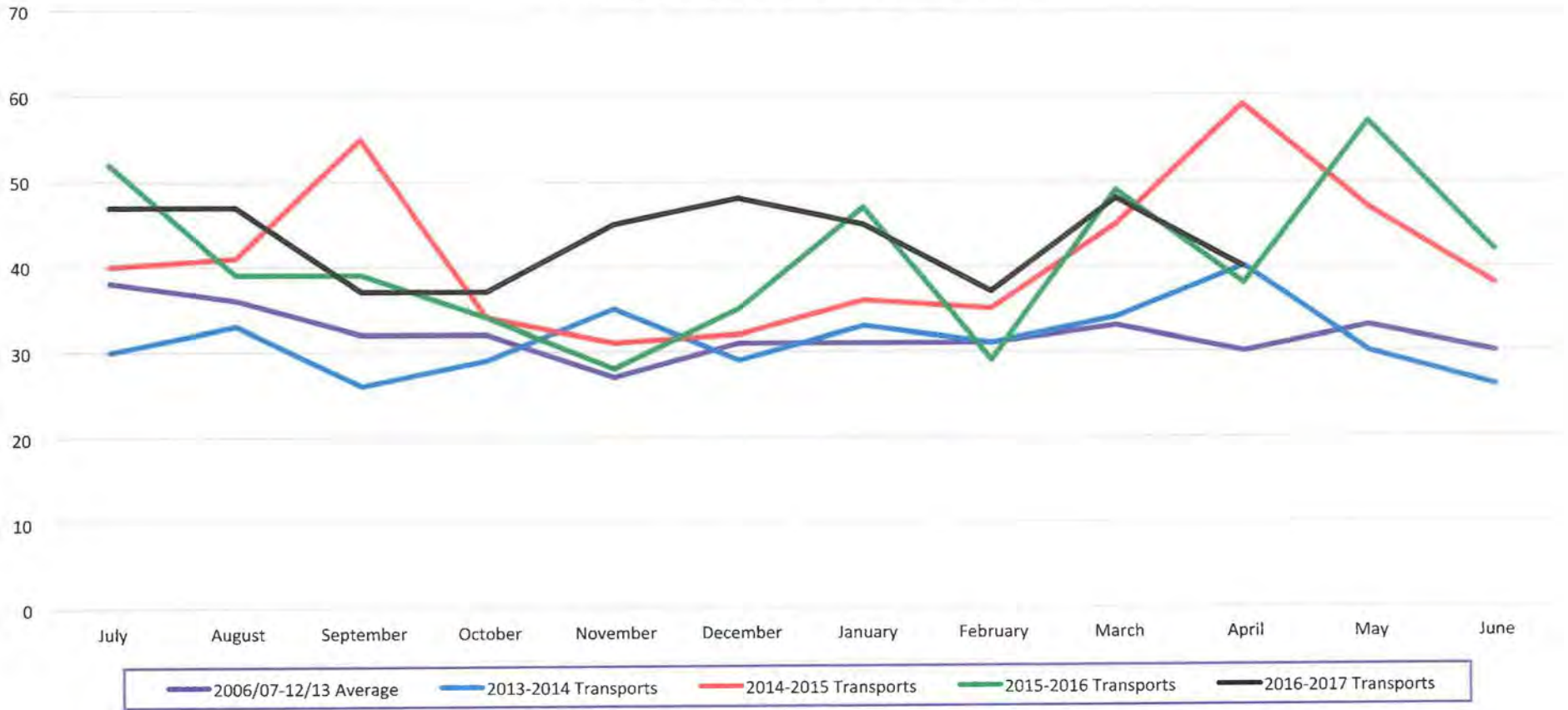
Coast Life Support District
Profit & Loss Budget vs. Actual
July 2016 through April 2017

	Jul '16 - Ap...	Budget	\$ Over Bu...	% of Bu...
Other Income/Expense				
Other Expense				
Other Miscellaneous Expense				
Total Other Expense				
Net Other Income				
Net Income	<u>356,207.69</u>	<u>28,313.00</u>	<u>327,894.69</u>	

CLSD AMBULANCE RUN DATA (Month/Cumulative)

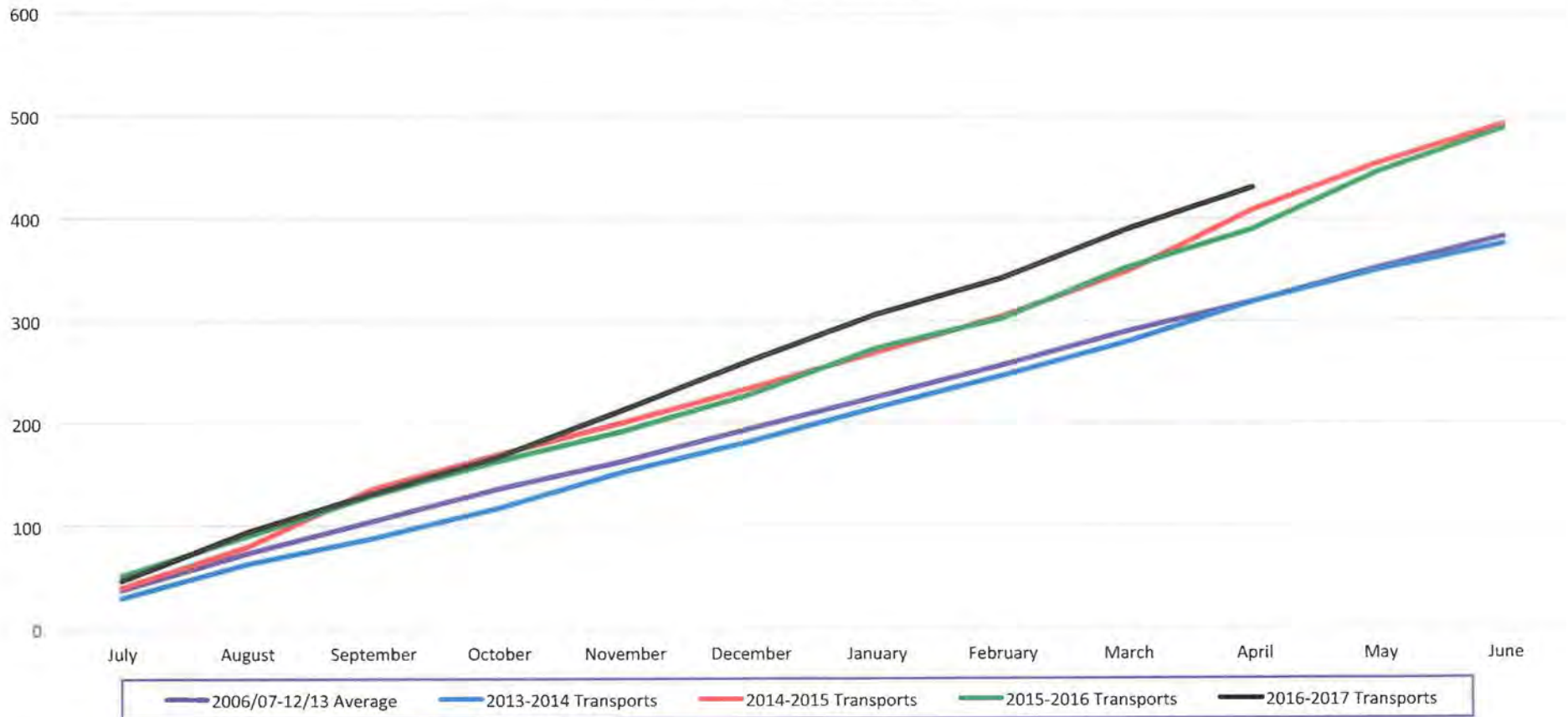
Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2006/07-12/13 Average	38	36	32	32	27	31	31	31	33	30	33	30
2013-2014 Transports	30	33	26	29	35	29	33	31	34	40	30	26
2014-2015 Transports	40	41	55	34	31	32	36	35	45	59	47	38
2015-2016 Transports	52	39	39	34	28	35	47	29	49	38	57	42
2016-2017 Transports	47	47	37	37	45	48	45	37	48	40		

Monthly Transport Volume by Fiscal Years





Cumulative Transports	July	August	September	October	November	December	January	February	March	April	May	June
2006/07-12/13 Average	38	73	105	137	164	195	226	257	290	320	353	383
2013-2014 Transports	30	63	89	118	153	182	215	246	280	320	350	376
2014-2015 Transports	40	81	136	170	201	233	269	304	349	408	455	493
2015-2016 Transports	52	91	130	164	192	227	274	303	352	390	447	489
2016-2017 Transports	47	94	131	168	213	261	306	343	391	431		

Cumulative Transport Volume by Fiscal Years



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CLSD RUN DATA for the PRECEEDING 12 MONTHS

MONTH	A/O		PCR		ALS		ALS>BLS		BLS		BLS>ALS		TOTAL		LANDING		DRY RUN		T&R		TO RCMS				FROM RCMS					
	AUTHORIZED		PATIENT		ADVANCED				BASIC								CANCELLED				ALS		BLS		ALS		BLS			
	ORDER		CARE		LIFE				LIFE				TRANSPORTS		ON		ROUTE													
ON TOP	DISPATCHED		RECORD		SUPPORT				SUPPORT																					
	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
17-Apr	84	91	58	60	27	34	2	4	13	14	1	4	40	48	4	8	23	23	18	12	2	1	0	0	10	6	6	6		
17-Mar	91	91	60	70	34	31	4	6	14	18	4	0	48	49	8	5	23	20	12	13	1	2	0	1	6	7	6	7		
17-Feb	72	59	53	47	28	18	3	8	9	11	1	0	37	29	3	4	13	12	16	10	4	1	0	0	4	2	3	0		
17-Jan	87	83	60	68	34	34	2	4	11	12	1	1	45	46	7	6	25	15	15	16	5	5	0	0	7	4	4	5		
16-Dec	95	67	92	57	32	29	6	3	18	6	3	2	48	35	7	5	25	10	10	14	4	2	1	1	3	4	4	0		
16-Nov	89	66	58	42	33	19	2	2	12	9	1	0	45	28	5	4	27	24	15	12	5	4	1	2	5	2	6	2		
16-Oct	83	72	57	50	24	28	4	2	13	6	1	1	37	34	6	7	22	22	20	16	3	4	0	0	2	5	5	2		
16-Sep	74	82	56	50	25	30	1	2	12	9	0	0	37	39	4	5	15	20	19	8	1	4	0	0	8	7	8	2		
16-Aug	90	78	61	61	35	31	3		12	10	2		47	41	8	10	23	14	10	16	6	5	1	3	6	8	5	2		
16-Jul	106	96	71	82	30	36	7	7	17	16	1	1	47	52	9	10	31	14	17	16	5	1	1	2	6	7	6	2		
16-Jun	90	80	63	57	26	32	6		16	6	2		42	38	8		18	23	23	12	1	3			3	8	4			
16-May	101	92	77	73	32	39	10		25	8	0		57	47	5		24	28	10	16	3	4	2	1	6	7	10	1		
	1062	957	766	717	360	361	50	38	172	125	17	9	530	486	74	64	269	225	185	161	40	36	6	10	66	67	67	29		
	A/O		PCR		ALS		ALS>BLS		BLS		BLS>ALS		TOTAL		LZ		DRY RUN		T&R		TO RCMS				FROM RCMS					

ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

Last update May 14, 2017

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